

## How To Register for Provider Training

Wyoming Medicaid providers are encouraged to register for provider training via the GoTo Webinar application as soon as possible.

To register, complete the following:

1. View the Provider Training Calendar.
2. Select the training you wish to register for and attend. The GoTo Webinar page opens in a browser window displaying the selected training, selection for dates and times available, and requested information required to complete registration.
3. Select the applicable date and time from the available options in the drop-down list.
4. Enter the provider's First Name, Last Name, and Email Address in the applicable fields.
5. Select **Register**.

Upon completion of the online registration, Providers receive a confirmation email from the GoTo Webinar application. The confirmation email contains key information, including:

- Date and time of the selected Provider training
- Join Webinar link – At the specified date and time, select this link to join the online Provider training
- A link for to check your computer system to ensure there are no connection issues during the online webinar (this checks your Operating System [OS], web browser, and internet connection strength)
- Options for audio during the webinar (computer audio or telephone)
- Webinar ID Number
- Option to cancel registration for the online Provider training

# Provider Training Calendar 2023

## April – June

### April

\*Refer the *Provider Training Table* at the end of this document for additional information such as training descriptions, audiences, and estimated training duration.

Monday	Tuesday	Wednesday	Thursday	Friday
03	04	05 9am–10:30AM: <a href="#">New Provider Portal Registration and Functions</a> 1:30pm–3pm: <a href="#">New Provider Portal Registration and Functions</a>	06 9-10am <a href="#">Waiver Claims Top Denials and Resolution</a> 1:30-2:30pm <a href="#">Waiver Claims Top Denials and Resolution</a>	07
10	11	12 9-10am <a href="#">CMS1500 Claims Top Denials and Resolution</a> 1:30-2:30pm <a href="#">CMS 1500 Claims Top Denials and Resolution</a>	13 9am-10am <a href="#">Vision Claims Top Denials and Resolution</a> 1:30-2:30pm <a href="#">Vision Claims Top Denials and Resolution</a>	14
17	18	19 9am-10am <a href="#">Dental Claims Top Denials and Resolution</a> 1:30-2:30pm <a href="#">Dental Claims Top Denials and Resolution</a>	20 9am-10am <a href="#">Institutional Claims Top Denials and Resolution</a> 1:30pm-2:30pm <a href="#">Institutional Claims Top Denials and Resolution</a>	21
24	25	26 9am-10am <a href="#">Open Session – Provider Self Help Options</a> 1:30pm-3pm <a href="#">New Biller / Refresher Vision</a>	27 9:am-10:30am <a href="#">New Biller / Refresher Vision</a> 1:30-2:30pm <a href="#">Open Session – Provider Self Help Options</a>	28

# Provider Training Calendar 2023

## April – June

### May

\*Refer the Provider Training Table at the end of this document for additional information such as training descriptions, audiences, and estimated training duration.

Monday	Tuesday	Wednesday	Thursday	Friday
<b>01</b>	<b>02</b>	<b>03</b> 9-10am <a href="#">Waiver Claims Top Denials and Resolution</a> 1:30-2:30pm <a href="#">Waiver Claims Top Denials and Resolution</a>	<b>04</b> 9am-10:30am <a href="#">New Biller / Refresher CMS 1500</a> 1:30-2:30pm <a href="#">CMS 1500 Claims Top Denials and Resolution</a>	<b>05</b>
<b>08</b>	<b>09</b>	<b>10</b> 9–10:30AM: <a href="#">New Provider Portal Registration and Functions</a> 1:30–3PM: <a href="#">New Provider Portal Registration and Functions</a>	<b>11</b> 9am-10:30am <a href="#">New Biller / Refresher Dental</a> 1:30-2:30pm <a href="#">Dental Claims Top Denials and Resolution</a>	<b>12</b>
<b>15</b>	<b>16</b>	<b>17</b> 9am-10am <a href="#">Vision Claims Top Denials and Resolution</a> 1:30pm-3pm <a href="#">New Biller / Refresher Vision</a>	<b>18</b> 9am-10am <a href="#">Institutional Claims Top Denials and Resolution</a> 1:30pm-2:30pm <a href="#">Institutional Claims Top Denials and Resolution</a>	<b>19</b>
<b>22</b>	<b>23</b>	<b>24</b> 9am-10am <a href="#">Open Session – Provider Self Help Options</a> 1:30pm-3pm <a href="#">New Biller / Refresher CMS 1500</a>	<b>25</b> 9am-1030am <a href="#">New Biller / Refresher Dental</a> 1:30-2:30pm <a href="#">Open Session – Provider Self Help Options</a>	<b>26</b>
<b>29</b>	<b>30</b>	<b>31</b> 9-10am <a href="#">Waiver Claims Top Denials and Resolution</a> 1:30-2:30pm <a href="#">Waiver Claims Top Denials and Resolution</a>		

# Provider Training Calendar 2023

## April – June

### June

*\*Refer the Provider Training Table at the end of this document for additional information such as training descriptions, audiences, and estimated training duration.*

Monday	Tuesday	Wednesday	Thursday	Friday
				<b>02</b> Check for works shops near you!
<b>05</b>	<b>06</b>	<b>07</b>		<b>09</b>
<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>  9–10:30AM: <a href="#">New Provider Portal Registration and Functions</a>  1:30–3PM: <a href="#">New Provider Portal Registration and Functions</a>	<b>16</b>
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>

## Provider Training Table

Training Name	Audience	Description	Estimated Duration
<b>New Provider Portal Registration and Functions</b>	New Providers, New Users, New Billers	How to register a new portal account, add someone to an existing portal account, and a Portal Tour.  *New Providers: If you do not have your letter with your Temporary Key, please call the Call Center or Field Reps to get it prior to attending this training.	1.5 Hours
<b>Waiver Claims Top Denials and Resolution</b>	Waiver Providers	See top denial reasons for the week and how to correct and resubmit for payment	1 Hour
<b>CMS 1500 Claims Top Denials and Resolution</b>	Providers Submitting CMS 1500 Claims	See top denial reasons for the week and how to correct and resubmit for payment	1 Hour
<b>Vision Claims Top Denials and Resolution</b>	Vision Providers	See top denial reasons for the week and how to correct and resubmit for payment	1 Hour
<b>Dental Claims Top Denials and Resolution</b>	Dental Providers	See top denial reasons for the week and how to correct and resubmit for payment	1 Hour
<b>Institutional Claims Top Denials and Resolution</b>	Provider Submitting Claims on UB Form	See top denial reasons for the week and how to correct and resubmit for payment	1 Hour
<b>Open Session – Provider Self Help Options</b>	All Providers	Where to find help, training, manuals, fee schedule, and so on. How to find out if your Providers are linked to you. How to attach documents during submission or after.	1 Hours

# Provider Training Calendar 2023

## April – June

Training Name	Audience	Description	Estimated Duration
<b>New Biller/Refresher Vision</b>	Vision Providers	Review Wyoming Medicaid policy manual. Review resources available at the Wyoming Medicaid website and how to submit claims.	1.5 Hours
<b>New Biller/Refresher Dental</b>	Dental Providers	Review Wyoming Medicaid policy manual. Review resources that are available at the Wyoming Medicaid website and how to submit claims.	1.5 Hours
<b>New Biller/Refresher CMS 1500</b>	Providers Submitting CMS 1500 Claims	Review Wyoming Medicaid policy manual. Review resources that are available at the Wyoming Medicaid website and how to submit claims.	1.5 Hours