

## 3M DRG New Facility/Provider (One Time) User Account Registration Instructions

Visit the 3M website at: <https://www.aprdrgassign.com/login>

### External Non-3M Users – New User

- 1) Every user needs to create an account by clicking the **Register** link.

**3M Science. Applied to Life.™**

ACCESS AGREEMENT

PLEASE READ THE FOLLOWING TERMS AND CONDITIONS CAREFULLY BEFORE CONTINUING.

THE PURPOSE OF THIS ACCESS AGREEMENT ("Agreement") IS TO GIVE INTERESTED PARTIES THE OPPORTUNITY TO REVIEW AND EVALUATE 3M™ APR DRGs (3M™ All-Patient Refined Diagnosis Related Groups), 3M™ CRGs (3M™ Clinical Risk Groups), 3M™ PFEs (3M™ Patient Focused Episodes), 3M™ PFPs (3M™ Population Focused Preventables), 3M™ PPCs (3M™ Potentially Preventable Complications), and/or 3M™ PPRs (3M™ Potentially Preventable Readmissions).

AS USED IN THIS AGREEMENT, THE WORD "YOU" MEANS: (i) YOU, IN YOUR INDIVIDUAL CAPACITY, IF YOU ARE USING THE MATERIALS (AS DEFINED BELOW) FOR PURPOSES OF REVIEW AND EVALUATION, AND/OR (ii) YOUR EMPLOYER, IF YOU OR OTHERS WITHIN YOUR ORGANIZATION WILL USE THE MATERIALS ON YOUR EMPLOYER'S BEHALF FOR THE PURPOSES OF REVIEW AND EVALUATION. THE MATERIALS ARE AVAILABLE FOR YOUR ACCESS AND USE ONLY ON THE CONDITION THAT YOU AGREE TO THESE TERMS AND CONDITIONS. IF YOU DO NOT AGREE TO THESE TERMS AND CONDITIONS, PLEASE DISCONTINUE. BY CLICKING "ACCEPT", OR BY OTHERWISE USING OR ACCESSING THE MATERIALS, YOU SIGNIFY YOUR AGREEMENT TO BE BOUND BY THESE TERMS AND CONDITIONS.

1. **Materials.** As used herein, the term "Materials" shall mean the 3M™ APR DRG software and the Definitions Manuals for the 3M™ APR DRG, 3M™ CRG, 3M™ PFE, 3M™ PFP, 3M™ PPC, and 3M™ PPR classification systems, including their respective content (the logic, formulas, algorithms, and software code for selecting a particular code for defining or assigning a particular patient classification or subset of patient classifications or selecting a particular code or subset of codes contained or reflected in such Materials). Title to the Materials, and the ownership of all copyright, trademark, patent, trade secret, or any other right of a similar kind or nature arising under the laws of any country in the world (collectively, "Intellectual Property Rights") thereto, are the property of 3M and/or its suppliers.
2. **License.** Provided that You are in complete compliance with the terms and conditions of this Agreement, 3M grants to You a limited, non-transferable, non-assignable, revocable license ("License") to access and use those Materials to which You are authorized to have access for the sole and exclusive purpose of Review and Evaluation. Except to the extent required by law or expressly permitted herein, You shall not: (i) modify or translate the Materials into any natural language or computer language, (ii) resell, re-license, or redistribute the Materials to any third party, (iii) decompile, reverse-engineer, or disassemble the Materials, (iv) use the Materials for any purpose other than Review and Evaluation, or (v) create any derivative work based upon the Materials or any of its content. You agree to indemnify and hold 3M harmless from any demand, claim, suit, loss, judgement, damage, cost, or expense of any type or kind (including attorney's fees) arising out of or related to Your use of the Materials in any manner, or which exceeds the scope of this License or violates any term or condition of this Agreement.
3. **Term and Termination, Notices.** The License granted herein allows You to use the Materials, unless You violate a provision of this Agreement in which event this Agreement and the License shall terminate immediately and without further notice. Upon termination

**Do not submit Protected Health Information (PHI) to this website .**

Username

Password

[Register](#)

[Forgot Password](#)

[Forgot Username](#)

- 2) Enter **WYHOSP** into the **Authorization Code** field, as shown below.  
**Note:** All fields must be populated. Passwords must be between 8 and 64 characters.

**3M Science. Applied to Life.™**

**Register User**

**NOTE:** Existing users can use their original username as the authorization code.  
*Please note that this feature will eventually be removed at a future date.*

Authorization Code

Username

Please enter a unique username (for example: jsmith). Do not use your authorization code as a username.

Password

Confirm Password

First Name

Last Name

Email

Organization

- 3) Click the **REGISTER** button. Once registered, a verification email is sent to the new user.
- 4) Open the verification email and click the link provided in the email to complete the registration process.  
**Note:** Users will not be able to login before verifying their email address and completing the process.

The following contacts are for email authentication issues only:

- Anne Boucher – [amboucher@mmm.com](mailto:amboucher@mmm.com)
- Melissa Wendt – [msbreit@mmm.com](mailto:msbreit@mmm.com)