



# Provider Training Calendar 2023

## October to December

### How To Register for Provider Training

Wyoming Medicaid providers are encouraged to register for provider training via the GoTo Webinar application as soon as possible.

To register, complete the following:

1. View the Provider Training Calendar.
2. Select the training you wish to register for and attend. The GoTo Webinar page opens in a browser window displaying the selected training, selection for dates and times available, and requested information required to complete registration.
3. Select the applicable date and time from the available options in the drop-down list.
4. Enter the provider's First Name, Last Name, and Email Address in the applicable fields.
5. Select **Register**.

Upon completion of the online registration, Providers receive a confirmation email from the GoTo Webinar application. The confirmation email contains key information, including:

- Date and time of the selected Provider training
- Join Webinar link – At the specified date and time, select this link to join the online Provider training
- A link for to check your computer system to ensure there are no connection issues during the online webinar (this checks your Operating System [OS], web browser, and internet connection strength)
- Options for audio during the webinar (computer audio or telephone)
- Webinar ID Number
- Option to cancel registration for the online Provider training



# Provider Training Calendar 2023

## October to December

### October

Monday	Tuesday	Wednesday	Thursday	Friday
02	03	04	05	06
		1:30 PM to 2:45 PM <a href="#">New Provider Web Registration &amp; Portal Functions</a>		
09	10	11	12	13
	9 AM–10:30 AM – <a href="#">Open Session Waiver</a>			
16	17	18	19	20
		9 AM–10:30 AM – <a href="#">Open Session Waiver</a>		
23	24	25	26	27
	9AM-1030AM <a href="#">New Provider Web Registration &amp; Portal Functions</a>			
30	31			

\*Refer the Provider Training Table at the end of this document for additional information such as training descriptions, audiences, and estimated training duration.

Updated 8/29/2023



# Provider Training Calendar 2023

## October to December

### November

Monday	Tuesday	Wednesday	Thursday	Friday
		<b>01</b>	<b>02</b>	<b>03</b>
		1:30 PM – 2:45 PM <a href="#">Open Session Professional</a>		
<b>06</b>	<b>07</b>	<b>08</b>	<b>09</b>	<b>10</b>
	9AM-1030AM <a href="#">Open Session Dental</a>			<b>Holiday</b>
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>
		9 AM-10:30 AM <a href="#">New Provider Web Registration &amp; Portal Functions</a>		
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
			<b>Holiday</b>	
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	
		1:30 – 3PM <a href="#">New Provider Web Registration &amp; Portal Functions</a>		

\*Refer the Provider Training Table at the end of this document for additional information such as training descriptions, audiences, and estimated training duration.



# Provider Training Calendar 2023

## October to December

### December

Monday	Tuesday	Wednesday	Thursday	Friday
				01
<b>04</b>	<b>05</b>	<b>06</b>	<b>07</b>	<b>08</b>
<b>Diabetic Prevention Program- Provider Workshops Taking Place in December!</b>	9 AM-10:30 AM <a href="#">Diabetic Prevention Workshop</a>	1:30 PM- 3:00 PM <a href="#">Diabetic Prevention Workshop</a>		
<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
	9:00 AM-10:30 AM <a href="#">New Provider Web Registration &amp; Portal Functions</a> 1:30 PM- 3:00 PM <a href="#">Diabetic Prevention Workshop</a>	9 AM-10:30 AM <a href="#">Diabetic Prevention Workshop</a>		
<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
	9 AM-10:30 AM <a href="#">Diabetic Prevention Workshop</a>	1:30 PM- 3:00 PM <a href="#">Diabetic Prevention Workshop</a>		
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>

\*Refer the Provider Training Table at the end of this document for additional information such as training descriptions, audiences, and estimated training duration.

# Provider Training Calendar 2023

## October to December

### Provider Training Table

Training Name	Audience	Description	Estimated Duration
<b>Diabetic Prevention Workshop</b>	<b>All providers excluding ( Waiver, CME, SBS)</b>	<p><b>Field Representatives will be conducting Work Shops specifically for the Diabetic Prevention Program. They will be offered in virtually via GoWebinar</b></p> <ul style="list-style-type: none"> <li><b>For training in the meantime, please email the field representatives at <a href="mailto:wypvideroutreach@cns-inc.com">wypvideroutreach@cns-inc.com</a>.</b></li> <li><b>For claim denials, password resets, or other login issues contact Provider Services at 1-888-996-6223.</b></li> </ul>	1.5 Hours
<b>New Provider Portal Registration and Functions</b>	New Providers, New Users, New Billers	<p>How to register a new portal account, add someone to an existing portal account, and a Portal Tour.</p> <p>*New Providers: If you do not have your letter with your Temporary Key, please call the Call Center or Field Reps to get it prior to attending this training.</p>	1.5 Hours
<b>Professional Open Session</b>	All CMS-1500 Billers (Not Waiver, CME, SBS)	Field Representatives will be providing instruction on submitting Claims, Web Portal functions and answer questions.	1.25 Hours
<b>Dental Open Session</b>	All Dental Billers	Field Representatives will be providing instruction on submitting Claims, Web Portal functions and answer questions.	1.25 Hours
<b>Waiver Provider Open Session</b>	All Waiver Providers	Field Representatives will be providing instruction on submitting Claims, Web Portal functions and answer questions.	1.25 Hours
<b>TPL FQHC, RHC, and IHS</b>	All FQHC, RHC, and IHS	Field Representatives will be providing instruction on submitting TPL, Medicare and Tertiary Claims to Medicaid	1.25 Hours